

**Chambers Practices of
The Honorable Charles S. Haight, Jr.
Senior United States District Judge**

PRETRIAL PREFERENCES

Pretrial Orders

Parties will receive an initial scheduling order upon the filing of an action. Following submission by the parties of the Rule 26(f) report, the Court will enter a Fed. R. Civ. P. 16(b) scheduling order. After the deadlines for completion of discovery and motion practice have elapsed, the Court will schedule a final pre-trial conference at which the parties will be issued a Final Pre-Trial Order.

Oral Argument on Motions

Parties may request oral argument at the time their moving or opposing or reply papers are filed. The court will determine whether argument will be heard and, if so, will advise counsel of the argument date.

Orders to Show Cause

The Court will not issue a temporary restraining order on an order to show cause if the requesting party's adversaries have not been notified and afforded an opportunity to appear before the Court to oppose the request, unless the requesting party shows good cause why notice should not be given. A party requesting an order to show cause should contact Chambers immediately at (203)773-2052. Applications for orders to show cause must be accompanied by a supporting memorandum of law, failing which an application will not be considered.

Requests for Adjournments or Motions for Extension of Time

Consistent with Local Rule 7(b), all requests for adjournments or extensions of time must be electronically filed and state (1) the original date, (2) the number of previous requests for adjournment or extension, (3) whether these previous requests were granted or denied, and (4) whether the adversary consents, and, if not, the reasons given by the adversary for refusing to consent. If the requested adjournment or extension affects any other scheduled dates, a proposed Revised Scheduling Order must be attached. If the request is for an adjournment of a court appearance, absent an emergency it shall be made at least 48 hours prior to the scheduled appearance.

Pre-Motion Conferences in Civil Cases

For discovery motions, follow Local Civil Rule 37. For motions other than discovery motions, pre-motion conferences are not required.

Courtesy Copies

Courtesy copies of the documents, marked as such, shall be submitted to Chambers on documents over 15 pages long as soon as practicable after filing.

Memoranda of Law

In accordance with Local Rule 7(a)2, unless prior permission has been granted, memoranda of law in support of and in opposition to motions are limited to 40 pages, and reply memoranda are limited to 10 pages. Memoranda of 10 pages or more shall contain a table of contents.

Communications With Chambers**Letters**

Except as otherwise provided below, communications with chambers shall be by letter, with copies simultaneously delivered to all counsel. Copies of correspondence between counsel shall not be sent to the Court.

Telephone Calls

Telephone calls to chambers are permitted only in emergency situations requiring immediate attention. In such situations only, call chambers at (203) 773-2052.

Faxes

Faxes to chambers are not permitted without prior approval.

Docketing, Scheduling, and Calendar Matters

For docketing, scheduling and calendar matters, call Kathleen Falcone, Courtroom Deputy, at (203) 773-2404 between the hours of 8:00 am and 4:00 pm.

Rules in Criminal Cases

Judge Haight is paired with Magistrate Judge Joan G. Margolis, who will hear his initial presentments. At that time, parties will receive a scheduling order with a jury selection date. Any pleas or changes of pleas will be done before Judge Haight. Parties should call Kathleen Falcone at (203) 773-2404 to schedule a plea or change of plea.